

## **Privacy Policy**

### ***Introduction***

This policy explains when and why we collect personal information about people who visit our website, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this policy from time to time so please check this page occasionally.

By using our website, you are agreeing to be bound by this policy.

### ***How do we collect information from you?***

When you sign up on our website we ask you to fill out personal data.

We obtain information about you when you use our website, for example, when you contact us about products and services or if you register to receive our newsletter.

### ***What type of information is collected from you?***

The personal information we collect might include your name, address, email address, IP address, telephone number and information regarding what pages are accessed and when.

### ***How do we use your information?***

We may use your information to:

- Process orders that you have submitted;
- To carry out our obligations arising from any contracts entered by you and us;
- Seek your views or comments on the services we provide;
- Notify you of changes to our services;
- Send you communications which you have requested and that may be interest to you;

We do not collect or use information for purposes other than those described in this privacy policy unless we have obtained your prior consent.

We review our retention periods for personal information on a regular basis. We will hold your personal information on our systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

### ***Who has access to your information?***

We will not sell or rent your information to third parties.

Nor will we share your information with third parties for marketing purposes.

We may pass your information to third party service providers, subcontractors, agents, employees or associated organizations for the purpose of completing tasks and providing services to you on our behalf. However, we disclose only the personal information that is necessary to deliver the services and we have a contract in place that requires them to keep your information secure and not to use it for their own direct marketing purposes or activities.

### ***Your choices***

We offer all visitors of our website the opportunity change or remove any personal information that is provided to us on a certain moment by a simple request by mail at [info@nationaltokens.com](mailto:info@nationaltokens.com)

If you don't want to receive direct marketing communications or newsletters from us, you can select your choices by ticking the relevant boxes situated on the form on which we collect your information. At the bottom of each mailing you will also find the possibility to adjust your information or to unsubscribe.

We will not contact you for marketing purposes by email, phone or post unless you have given your prior consent.

The accuracy of your information is important to us. At the occasion of the receipt of our newsletter, you can easily review and correct the information that we hold about you.

You have the right to ask for a copy of the information that we hold about you.

### ***Security precautions***

The information is transmitted normally over the internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of that information you transmit to us, and you do so at your own risk.

Once we receive your information, the information will be stored on secure servers of the company or that of a third party and we make our best effort to ensure its security on our systems.

Where we have given a password, which enables you to access certain parts of our websites, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

### ***Use of 'cookies'***

Like many other websites, our website uses cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. They collect statistical data about your browsing actions and patterns and do not identify you as an individual. For example, we use cookies to store your country preference. This helps us to improve our website and deliver a better more personalised service.

It is possible to switch off cookies by setting your browser preferences. Turning cookies off may result in a loss of functionality when using our website.

### ***Links to other websites***

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our website.

In addition, if you linked to our website from a third party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third party site and recommend that you check the policy of that third party site.

### ***Review of this policy***

We keep this policy under regular review. This policy was last updated in March 2018.